

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
November 8, 2012**

**Members Present:** Ray Nicholas (Assumption), Marjorie "Lisa" Matherne (Lafourche), Viola Daigle (Lafourche), Karen Lentini (St. Charles), Ridgely Mitchell (St. James), Faith Farlough (St. John the Baptist) and Donna Cobb (Terrebonne).

**Members Absent:** Sherry Champagne (St. Mary) and Trudy Franks (Terrebonne).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), George Cano (IT Director), Teresa Hardin (Clinical Director), Misty Hebert (Asst. Clinical Director) Danny Sansovich (RPTC), Dr. Walter Watson, III (LaSpirit), Patricia Mason (LaSpirit), Rhonda Lemons (SJB), and Carol Mills (SJB).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Faith Farlough led the prayer and Ms. Lisa Matherne led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the October 18, 2012 meeting were reviewed. Ms. Karen Lentini motioned to approve the minutes, seconded by Ms. Viola Daigle, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Self-Evaluation Questionnaire:</u> Board Members were reminded to submit Board Self-Evaluation Questionnaire tonight or mail to the Administrative Office.</p>
Executive Director Report:	<p><u>Agency Update</u> – Lisa Schilling</p> <ul style="list-style-type: none"> <li>• A River Parishes Healthcare Provider Meeting was held today in LaPlace. Presentations on agency services were provided by the 10 agencies that were in attendance. A Bayou Healthcare Provider meeting is scheduled for tomorrow, November 9, 2012 at the North Terrebonne Branch Library in Gray.</li> <li>• Ms. Schilling introduced Ms. Rhonda Lemons, St. John Parish Human Health Services Director and Carol Mills with the East St. Parish John Schools and a board member of the St. John Parish Mental Health Clinic Association.</li> <li>• SCLHSA was contacted by LSU Bogalusa Hospital regarding a possible Psychiatry contract to provide services in the outpatient setting. Updates will be presented to the board as negotiations move forward.</li> <li>• SCLHSA is interested in pursuing Family Practice and Disease Management Services in the future. Researching the possibility of partnering with parish health units to house services if licensing becomes an issue.</li> <li>• The FY 13-14 budget was presented to the DHH Budget Committee.</li> <li>• The next HSIC is scheduled for November 17, 2012. Updates will be presented at the next board meeting.</li> </ul> <p><u>Financial Report</u>– Janelle Folse</p> <ul style="list-style-type: none"> <li>• Reviewed the October Budget Analysis for FY 13 including projected revenues/expenditures as of 10/31/2012. Motion to approve the October Budget Analysis by Ms. Lisa Matherne, seconded by Ms. Viola Daigle, motion carried.</li> <li>• Reviewed the FY 13 Magellan Webchecks Summary Spreadsheet as of 11/8/2012 reflecting collections and projection.</li> </ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>Quality Report</u>-Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>LaPas Indicators</u>: Ms. Bonner reviewed the FY13 1<sup>st</sup> qtr. LAPAS report.</li> <li>• <u>Client Satisfaction Surveys</u>: Ms. Bonner reviewed the FY 2013 1st qtr. Client Satisfaction/Outcome Survey results.</li> </ul> <p><u>Annual Plans for Approval</u>-Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>SCLHSA Strategic Plan 2013</u>: Ms. Schilling reviewed the FY 13/14 Strategic Plan reflecting the new short term goals and objectives, noting accomplishments achieved during Fiscal Year 2012. Motion to approve the Strategic Plan FY 2013/14 by Ms. Donna Cobb, seconded by Karen Lentini, motion carried.</li> </ul> <p><u>DD Report</u>: Wes Cagle</p> <ul style="list-style-type: none"> <li>• On track with benchmarks.</li> <li>• Reviewed the changes to the Flexible Family Fund requirements.</li> <li>• No new waiver slots are being offered. Staff continuing to follow-up on critical incident reports and processing over med management since clients moved from post hospital/group homes to home environment.</li> <li>• Attempts are being made to bring back the Regional Advisory Council (RAC). A meeting is being planned with the RAC Executive Committee to discuss a possible meeting schedule.</li> </ul> <p><u>Clinical Advisor Update</u>: Misty Hebert</p> <ul style="list-style-type: none"> <li>• CA developments are updated on a bi-weekly basis. The Peer Review and Policy Committee is working on forms and communication with case status and definition of client.</li> <li>• Streamlining work flow and independent assessments-revised form for less time needed for completion, goal is to shorten from 2 1/2 hour to 1 ½ hour completion time.</li> <li>• Sorting screens to follow interview process.</li> </ul> <p><u>CCP Program</u>: Stephany Hillman</p> <p>River Parish Team Report-Patricia Mason</p> <ul style="list-style-type: none"> <li>• Team members attended training sessions and are out in the community performing a door to door outreach. Continuing contact with residents in the parish one a daily basis to provide needed services. Visiting the RP schools and meeting with the officials/teachers and reaching out to the students with services and programs to assist with their recovery.</li> </ul>
Old Business	None
New Business	<ul style="list-style-type: none"> <li>• Bayou Provider Meeting-Friday, November 9, 2012 at 10:00AM - Noon at the Terrebonne North Library in Gray, LA.</li> <li>• SCLHSA 2<sup>nd</sup> Annual Christmas Party, Saturday, December 15, 2012 at the American Legion Home, Post 31 in Houma, LA.</li> </ul>
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, December 6, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Viola Daigle, seconded by Lisa Matherne, motion carried. Meeting adjourned at 8:05pm.